

HOW TO

Find events in your area – Visit the [homepage](#) and click the events button in the top right of your screen. Select the province/region for a list of events happening in your area!

Sign up to volunteer – Visit the [homepage](#) and click the volunteer button in the top right of your screen. Select the province/region for a list of events happening in your area. Select the event you are interested in signing up for, by clicking on it, and fill out the form. Once successful you will receive an email confirmation that you have been added to that event's volunteer list.

Remove Yourself from Volunteer List – Visit [this link](#) and click the Deregister button after filling in the form. When you submit your email address you will see a list of the events you have successfully signed up for. Select the event you are no longer able to attend and click the de-register button. You will receive a confirmation email letting you know you have successfully removed yourself from the volunteer list for that event.

Find out when to show up - The start time of the event should be listed in the confirmation email you received. If you did not receive a confirmation email, please try re-registering for the event to confirm you completed registration. If you log in and it shows that you have successfully registered, but still didn't receive a confirmation email please reach out to [Jasmine Bhogal](#) review further.

Find out where to show up - You'll receive a confirmation email upon sign up with a list of instructions about who to contact once you arrive at the venue.

Contact my Head Elf - Please check your confirmation email for name and email address of the Head Elf for the event you have signed up for. If you didn't receive a confirmation email, please try re-registering for the event to confirm you completed registration. If you log in and it shows that you have successfully registered, but still didn't receive a confirmation email please reach out to [Jasmine Bhogal](#) to review further.

When should I show up at the event? - Each event will be a little different, but we recommend you show up 30 minutes before the start of the event to meet up with your Head Elf.

Do I need to stay for the entire event? - When volunteering, we hope you can stay for the duration of the event. If there are extraneous circumstances, please contact the Head Elf listed in your confirmation email.

What happens if the Event has no more volunteer positions available? -

Unfortunately, some events are popular, and we need to limit the number of volunteer positions available. If you are interested in a particular event, please keep an eye out in case other volunteers need to drop out. If the event remains full, you are still invited to come out and join in the fun!

What happens Event details change last minute? - If, for unforeseen circumstances, an event time date or location needs to be updated, you will receive a new email with the updated details. If you are no longer able to attend the event due to the change, please [deregister ASAP](#).

What happens if an Event is cancelled? - If for unforeseen circumstances an event must be cancelled, you will receive an email to let you know the event has been cancelled.

What if you want to recommend an event? - Please reach out to one of the Head Elves listed below. If you are unsure which Head Elf you should contact, please send a message to [Rosalia Simoni](#).

Location	Head Elf
Atlantic	NFLD = Fred Snelgrove NS = Kayla Potter NB/PEI = Ryan Richardson
Brampton*	Melanie Hill
Chatham*	Rene Lapointe
GNO	Barrie = Anthony Selski Sudbury = David Cundari
Hamilton*	Taryn Du Toit
Kelowna	Megan Riekki
Kingston	Chase Heinemann
King Street*	Alexandra Vlacich
Lower Mainland	Megan Avery
Manitoba	Nina Patenaude
Montreal*	Michael Chau
Ottawa*	Ryan Kuzoff
North Alberta	Janessa O'Brien
Quebec City	Luc Paquet Jean-François Gravel
Saskatchewan	Saskatoon = Natalie Brons Regina = Taylor Schlechte
Southern Alberta	Joanna Haigh
SWO*	Jade Rady
Interior BC	Megan Riekki
Victoria	Megan Avery